

## PROJECT ENGINEER

### PURPOSE

Assist the General Manager Planning and Infrastructure in planning and engineering activities including the delivery of capital and major maintenance projects and ongoing works programs.

### PRINCIPAL RELATIONSHIPS

*Reporting to:* General Manager Planning and Infrastructure

*Main Customers:* FNQPC customers and stakeholders, consultants and contractors, government departments and regulatory bodies

### MAIN TASKS

- Plan and undertake inspections and investigations required for scoping of capital works and maintenance programs
- Provide effective project management for planning, design, construction and maintenance projects including direct co-ordination and supervision of minor works
- Cost and program management and reporting for projects in area of responsibility
- Provide technical review and research and engineering advice to the wider organisation on various matters including operational/load limits, logistics/trade development, development works by tenants, environmental matters etc
- Ensure new or upgraded infrastructure complies with relevant legislation, regulations and standards
- Provide input into the preparation of capital budgets and programs and provide job specific costings for capital and maintenance works
- Develop effective relationships with key stakeholders and customers
- Actively contribute to the team performance of the Planning & Infrastructure Team
- Promote a safety culture and maintain a safe working environment in accordance with the Safety Management Framework
- Promote an environmentally conscious culture to ensure environmental risks are identified and minimized
- Implement Risk Management Framework in areas of responsibility

### I AM EFFECTIVE IF

- Capital Works and Maintenance programs are soundly based on known conditions and fit for purpose
- Projects are effectively managed to meet agreed objectives and standards of delivery
- Costs and program management is effectively monitored and meets agreed targets
- An efficient and effective engineering service is provided to the wider organisation
- Projects are delivered in compliance with all relevant legislation, regulations, standards and Ports North policies
- Input to capital and major maintenance budgets, and job cost estimates is timely and accurate
- Sound working relationships exist with customers, key stakeholders, consultants and contractors and government departments and regulatory bodies
- The Planning and Infrastructure Team functions as a cohesive customer focused team that makes a valued contribution to the organisation
- Safety is promoted and a safe working environment is maintained and I am not injured at work. My responsibilities under the Safety Management Framework are fulfilled
- Environment risks are identified and minimised and operations are in accordance with the Environmental Management Framework
- Risk Register and risk treatment plans are being effectively implemented in areas of responsibility