

Property Officer

Ports North is responsible for the development and management of port infrastructure and facilities vital to the economic growth of Cairns and regional centres in Far North Queensland. The Corporation has extensive property, marina, tourism and cargo facilities in Cairns and its regional ports.

An exciting opportunity exists for a highly organised and versatile Property Officer to join Ports North's property management team in the administration of Ports North property, retail and other commercial business undertakings.

The successful applicant will be a self-starter with property administration experience including tenant management, financial administration and management of property agreements, together with demonstrated experience in the use of property management systems. Well-developed communication and interpersonal skills are essential. An understanding of property management compliance and regulatory requirements will be highly regarded.

Further information on the role is available on:

www.portsnorth.com.au/employment/employment or by contacting Corporate Services on 07 40523888.

Applications can be sent to recruitment@portsnorth.com.au by 9 August 2017.